



2025 EMAO Fall and Winter Conferences Call for Presentations

All information **must be typed and submitted either on this form or in this exact order**. Submit your name as you wish to see it published. **We request no more than one proposal per presenter.**

Please provide the following information:

Name:

Employer/Organization/School:

Job Title:

County:

Address:

City, State, Zip:

Phone Number:

Fax Number:

E-mail Address (REQUIRED):

Will you have a co-presenter?

☐ **Yes**

☐ **No**

If yes, please duplicate this form for your co-presenter and attach the completed form with your own submission.

☐ I will need assistance to cover travel expenses in order to participate as a presenter.
My estimated travel cost is: \$_____, and includes the following items: _____

By signing this proposal, I UNDERSTAND THAT I WILL NOT RECEIVE AN HONORARIUM; if I have a co-presenter, he or she will not receive an honorarium and will not have his or her expenses reimbursed.

I agree to provide my presentation slides one month prior to the conference for review and allow for proper AV planning.

If selected, I agree to adhere to the deadline schedule furnished by conference organizers. I also understand that I will be notified about the status of my proposal by email no later than August 1, 2025.

Signature _____

Date _____



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I WOULD LIKE TO SUBMIT MY PRESENTATION FOR CONSIDERATION OF THE FOLLOWING EVENT:

- ☐ EMAO Fall Conference (Virtual Presentation), October 3rd, 2025
- ☐ EMAO Winter Conference (In-Person Presentation), December 4th and 5th, 2025
- ☐ I would be willing to provide the presentation at either conference.

TITLE OF SESSION:

(Note: We may change and/or reduce your title/description for program clarity)

LENGTH of TIME NEEDED:

AUDIO VISUAL NEEDS:

SUMMARY OF SESSION:

In 200 words or less, provide a summary of the content and key points to be addressed.

LEARNING OBJECTIVE:

Provide a brief statement of the primary learning objective of your presentation.