

## **OCEM Application Review Timeline**

September 1, 2017	Applications are due
October 2017	Review of applications and notification to any applicants if they are missing information or if the review panel would like additional information to satisfy a requirement.
December 31, 2017	Missing or requested information deadline for applicants. Recertifications are due.
January 2018	Review of pending applications and recertifications. All applicants are notified of the status of their applications.
Spring Conference 2018	Certificates and portfolios are provided to applicants.

## **OCEM Program Review Timeline**

October 2017	Ohio EMA and EMAO invite OCEM Program Review Panel to review the process and the applications.
January 2018	Ohio EMA and EMAO invite OCEM Program Review Panel to review the process and the applications.
February 2018	Ohio EMA and EMAO OCEM Program Review Panel meeting to discuss updates to the OCEM Program.
March 2018	First round of updates are shared and discussed. Discussion of any pending updates.
April 2018	Final updates review and considered by OCEM Program Review Panel.
May 2018	Ohio EMA and EMAO Leadership Teams review the suggested revisions to OCEM Program with the OCEM Program Review Panel.
June 2018	EMAO Executive Committee reviews final recommendations for approval.
July 2018	Recommendations are shared with EMAO Members for implementation September 1, 2018.

\*\* Suggested review of the program every 2 years, which would be on even numbered years.

**OCEM Application Review Panel:**

3 EMAO Executive Committee Members  
Ohio EMA Executive Director, or appointee

**OCEM Program Review Panel:**

1 EMAO Member with a current OCEM  
1 EMAO Member with a current IAEM  
1 EMAO Executive Committee Member  
2 Ohio EMA Members